



COURSE OUTLINE

1. General specifications

Module Title: Management and Organisations

Level: BSc (Hons) in Business Administration

Credits 15

Overview of the module

An understanding of how management and staff development can contribute to the achievement of a more effective organisation is important to grasp before moving into industry. This module covers the analysis of effective management in organisations with emphasis on the functions of management and the behavioural processes of change, conflict, leadership, motivation, communication, innovation, and group dynamics.

2. Module Delivery

Contents

CLASS SUBJECT
1 History and development of management Required text: Mullins 2007 Chapter 2
2 The role of the manager in modern organisations Required text: Mullins 2007 Chapter 1
3 Structure and functions Required text: Mullins 2007 Chapters 11 and 15
4 Organisational culture Required text: Mullins 2007 Chapter 19
5 Management and leadership Required text: Mullins 2007 Chapter 10



6 Effective team management Required text: Mullins 2007 Chapter 9
7 Individuals and motivation Required text: Mullins 2007 Chapter 7
8 Management communications Required text: Mullins 2007 Chapter 6
9 Social responsibility and ethics Required text: Mullins 2007 Chapter 14
10 Valuing diversity Required text: Mullins 2007 Chapter 4
11 Managing change Required text: Mullins 2007 Chapter 19
12 Organisational performance and effectiveness Required text: Mullins 2007 Chapter 20

Indicative reading

Essential Textbook:

Mullins, L. (2007), *Management and Organisational Behaviour*, Prentice Hall, ISBN-10: 1405854766; ISBN-13: 978-1405854764

3. Module Assessment

Module Learning Outcomes

On completion of this module the student should be able to:

Knowledge and understanding

1. Demonstrate understanding of management's relationship to the organisation and the individuals within it.

Intellectual Skills

1. Evaluate the socio-psychological factors most influential in successful managerial leadership.
2. Evaluate the role of the manager in relation to the implementation and management of change

Practical Skills

1. Identify the ethical and diversity aspects of management.
2. Perform a self-evaluation of potential strengths and development areas in their individual approach to management, and prepare a management development plan.



Assessment Methods:

Number, Type and Weighting of Element

Examination 55%

Assignment 35%

Discussion Forum Assessment 10%